

APPLICATION OF EMPLOYMENT

Pries Enterprises, Inc. provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, gender identity, sexual orientation, disability, pregnancy, veteran status or genetic information. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, discipline, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Position Desired _____ Date: _____
 Name _____
 Address _____
 City, State _____ Zip: _____
 Telephone # () _____ Email: _____
 SSN # - - _____

Are you at least the age of 18 years old? YES OR NO
 IT IS PRIES POLICY THAT YOU MUST BE AT LEAST 18 TO APPLY FOR A POSITION FOR EMPLOYMENT
 Have you ever been employed by Pries Enterprises? YES OR NO
 Are you legally eligible for employment in this country? YES OR NO
 Date available to begin work:
 Shift Desired: 1st shift 2nd Shift 3rd Shift
 Are you able to work Weekends or Overtime? YES OR NO
 Have you been convicted of a crime in the last seven (7) years? YES OR NO
 If yes, please explain _____

Do you have any friend, relatives or acquaintances working for Pries Enterprises, Inc. (please check one): ____yes ____no If yes, please state name and relationship:

EMPLOYMENT HISTORY

Provide the following information for your past four (4) employers, assignments, or volunteer activities, starting with the most recent.

FROM	TO	EMPLOYER	TELEPHONE
			()
JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
REASON FOR LEAVING		HOURLY RATE/SALARY	
	START \$	PER	FINAL \$ PER

FROM	TO	EMPLOYER	TELEPHONE
			()
JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
REASON FOR LEAVING		HOURLY RATE/SALARY	
		START \$	PER FINAL \$ PER

FROM	TO	EMPLOYER	TELEPHONE
			()
JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
REASON FOR LEAVING		HOURLY RATE/SALARY	
		START \$	PER FINAL \$ PER

FROM	TO	EMPLOYER	TELEPHONE
			()
JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
REASON FOR LEAVING		HOURLY RATE/SALARY	
		START \$	PER FINAL \$ PER

Skills and qualifications

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

Educational Background

IF JOB-RELATED

NAME AND LOCATION	YEARS COMPLETED	DID YOU GRADUATE?	COURSE OF STUDY
HIGH SCHOOL			

COLLEGE	MAJOR	DEGREE	
OTHER			

Professional References		
Name	Telephone	Years Known
	()	
	()	
	()	

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in discipline up to and including termination.

SIGNATURE OF APPLICANT _____ DATE _____

DRUG TESTING POLICY
NOTICE TO NEWLY HIRED EMPLOYEES
EFFECTIVE JANUARY 1, 1997

After being offered a job with Pries Enterprises, Employees will be scheduled an appointment with Allen Occupational Health for a physical and drug screening. Failure to pass or properly complete the physical or drug screen will negate your hire. Retest or additional physical examination will not be permitted at any time.

MY SIGNATURE BELOW INDICATES THAT I HAVE READ AND UNDERSTAND THIS NOTICE.

SIGNATURE _____ DATE _____